



MEMORANDUM OF ACTION
A2 + 2 DUAL DEGREE PROGRAM AGREEMENT
BETWEEN SUN MOON UNIVERSITY, KOREA
AND MUHAMMADIYAH UNIVERSITY OF SEMARANG, INDONESIA

This agreement is an addendum to the Memorandum of Understanding signed between Sun Moon University (SMU), Korea and Muhammadiyah University of Semarang (UNIMUS), Indonesia and it contains the terms and conditions governing a dual bachelor degree completion program in which students from UNIMUS, who have completed two years of undergraduate study at UNIMUS, may complete a bachelor degree within another two years at SMU.

1. Undergraduate Programs

SMU will admit qualified students from UNIMUS for those majoring in English, Food Sciences, Mechanical Engineering and Electrical Engineering.

2. Admission Require

SMU will admit qualified students from UNIMUS if they satisfy the following admission requirements:

2.1 Korean Proficiency

The applicant should have TOPIK level 3 or and above. For students who do not have TOPIK score or have TOPIK 1 and 2 can complete full-time study at Korean Language Institute at Sun Moon University to enhance their preparation for study in regular programs taught in Korean. In this case, students can study at Korean Language Institute at Sun Moon University for 1 year. In case of exchange students, tuition will be waived during the exchange student course. In case of non-exchange students, they have to pay tuition by themselves.

2.2 Good Academic Standing

The applicant should have completed, or is completing, two years of study at UNIMUS and be in good academic standing with a cumulative grade point average of at least 3.0.

3. Number of Students

3.1 Exchange students

The number of students who participate in this dual degree program can be selected within 5 per year. If necessary, the number of students can be adjustable upon the mutual negotiation.

3.2 Non-exchange students

There is no limitation on the number of non-exchange students and SMU can provide special scholarship to non-exchange students who are qualified.

4. Graduation

4.1 The enrolled student must be able to fulfill all graduation requirements for Bachelor degree in SMU and UNIMUS. Those who complete successfully required course at SMU and UNIMUS can be awarded the dual Bachelor degree from SMU and UNIMUS.

4.2 A student may need to extend his/her matriculation beyond two full years if satisfactory progress has not been made in the two full academic years at SMU.

5. Obligations of the Parties

5.1 Obligations of UNIMUS

- a. Recommend qualified students for the program.
- b. Submit application with support documents following the timeframe mentioned in Article 7.
- c. Oversee and assist in the admission application and the visa application processes.
- d. Provide the applicants with the appropriate departure orientation.
- e. Inform SMU on arrival of the students or make airport pickup arrangement.

5.2 Obligations of SMU

- a. Provide current information on the program such as commencing date, costs and fees, and guidelines for admission application.
- b. Review the applications and send qualified applicants the Letter of Acceptance and documents for visa application.
- c. Provide on-campus housing.
- d. Provide arrival airport pickup if requested.

- e. Provide appropriate orientation for the students upon arrival.
- f. Provide UNIMUS with the English version of transcripts of the students at the end of every semester at SMU.

6. Accommodation, Meals

Students are required to live in a university residence hall and to purchase a meal plan.

7. Timeframe for Administration

- 7.1 UNIMUS should send SMU the applications by October 30 for the spring semester, and by May 31 for the fall semester.
- 7.2 SMU should send UNIMUS the letter of acceptance and the visa application document by November 31 for the spring semester, and by June 31 for the fall semester.
- 7.3 UNIMUS should inform SMU on the arrival schedule of the students at least three weeks before the start of the new semester, and at least four weeks in advance if airport pickup arrangement is required.
- 7.4 Upon receiving the authorization of the students, SMU should send UNIMUS, the transcripts of the students within one month after the completion of each semester.

8. Scholarship for 2+2 dual degree program during undergraduate course

For this 2+2 programs, SMU will provide a scholarship to UNIMUS students who complete Korean Language Course and has got the TOPIK level 3 or higher when students enrolled in undergraduate course. Students with TOPIK level 3 will be provided 50% of the standard on the first semester at SMU. Students with TOPIK level 4 will be provided 55% of the standard on the first semester at SMU. Students with TOPIK level 5 and 6 will be provided 60% of the standard on the first semester at SMU. From the second semester, students will be provided a scholarship every semester accordance with *the International Student Scholarship Regulation** at SMU.

***the International Student Scholarship Regulation**

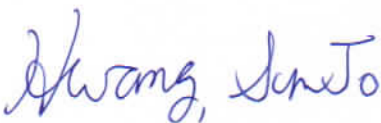
GPA standard of former semester (4.5 is the highest point)	University Scholarship
4.2 and above	100% of tuition
between 4.0 and 4.19	80% of tuition
between 3.6 and 3.99	60% of tuition
between 3.0 and 3.59	40% of tuition
between 2.5 and 2.99	20% of tuition

9. Others

- 9.1 The agreement is effective for 4 years of the MOU signed between UNIMUS and SMU and it will automatically terminate if the MOU is not reviewed at the end of the specified time period. Either party, with a minimum of 6 months written notice, can terminate this agreement. Program(s) in progress at the time of termination of this agreement shall be allowed to conclude unless otherwise agreed to by both parties.
- 9.2 This agreement is not a contract creating a legal relationship between the parties. Rather, it is meant to facilitate and develop a mutually beneficial educational relationship. Any difference of opinion on the content of this agreement should be resolved by discussion by both parties.
- 9.3 This agreement constitutes the entire agreement between the parties. All prior discussion, agreement, whether verbal or in writing, are contained in this agreement. This agreement may be amended by the written consent of the parties.

This agreement is executed as follows:

Date, 29, Oct, 2015



Dr. Sun Jo, Hwang

President

Sun Moon University

Republic of Korea



Prof. Dr. Masrukhi

Rector

Muhammadiyah University of Semarang

Republic of Indonesia